



**TOWNSHIP OF LYON  
ROSCOMMON COUNTY, MICHIGAN 48653**

**Resolution # 2019-005**

**GENERAL APPROPRIATIONS ACT RESOLUTION  
FOR FISCAL YEAR 2019/2020**

MARCH 27, 2019

A resolution to establish a yearly general appropriations act for Lyon Township, to define the powers and duties of the Lyon Township officers in relation to the administration of the budget/and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Lyon Township resolves:

**Section 1: Title**

This resolution shall be known as the Lyon Township General Appropriations Act of Fiscal Year April 2019/March 2020.

**Section 2: Chief Administrative Officer**

The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Office enumerated in this act.

**Section 3: Fiscal Officer**

The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4: Public Hearing on the Budget**

For general law townships: Pursuant to MCLA 141:412; MCLA 141.413, notice of public meetings on the proposed budget were posted on the dates of March 14<sup>th</sup>, 2019 and March 21<sup>st</sup>, 2019 and a public hearing was held on March 27<sup>th</sup>, 2019 at 6:00 p.m.

**Section 5: Estimated Revenues**

Estimated Township General Fund Revenues (101) \$408,822.00, for the Road Fund (203) \$105,851.000, for the Fire Fund (206) \$498,412.00, for the Cemetery/Park/Recreation Fund (208) \$107,801.00, for the Building Inspection Fund (249) \$27,560.00, for the Fire Equipment Fund (406) \$400,458.00 and for the Trash Fund (517) \$317,300.00 for fiscal year 2019/2020 totals.

**Section 6: Millage Levy**

The Lyon Township Board show the millage taxes to be levied and collected for the general property tax on all real and personal property within the township upon the current tax roll an amount **not to exceed** 1.0607 mills in the General Fund, 2.0000 mills in the Fire Fund, 0.4460 in the Road Fund, 0.4941 in the Cemetery/Parks Fund, and 0.4468 mills in the Fire Equipment Fund.

**Section 7: Estimated Expenditures**

Estimated Township expenditures for fiscal year 2019/2020: The departments are as follows:

101-101	\$128,928.00	101-170	\$32,900.00	101-173	\$23,400.00	101-215	\$44815.00
101-247	\$2750.00	101-253	\$52,740.00	101-257	\$37,605.00	101-262	\$6,619.00
101-265	\$19,710.00	101-303	\$7,825.00	101-536	\$31,000.00	101-721	\$2,375.00
101-722	\$6,335.00	101-806	\$195.00	101-862	\$14,000.00	203-446	\$105,851.00
206-191	\$100.00	206-336	\$277,964.00	206-651	\$211,148.00	206-862	\$9,200.00
208-276	\$33,900.00	208-747	\$500.00	208-751	\$71,401.00	208-862	\$2000.00
249-371	\$26,660.00	249-862	\$900.00	406-336	\$365,000.00	406-651	\$35,458.00
517-528	\$315,800.00	517-862	\$1500.00				

**Section 8: Adoption of Budget by Reference**

The April 2019/ March 2020 fiscal year budget of Lyon Township is hereby adopted by reference, with revenues and expenditures as indicated in Sections 5 and 7 of this act.

**Section 9: Adoption of Budget**

The Board of Trustees of Lyon Township adopts the 2018/2019 fiscal year budget items by department. Township officials responsible for the expenditures authorized in the budget may expand township funds up to, but not to exceed, the total appropriation authorized for each department, and may make transfers among the various line items contained in the department appropriation. However, no transfers of appropriations for line items related to personnel or capital outlay may be made without board approval by budget amendment.

**Section 10: Appropriation not a Mandate to Spend**

Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any township order for expenditures that exceed appropriations.

**Section 11: Transfer Authority**

The Fiscal Officer shall have the authority to make transfers among the various departments (or line items) without prior board approval, if the amount to be transferred does not exceed (\$500.00) of the appropriation item from which the transfer is to be made. The Board shall be notified at its next meeting of and such transfers made, and reserves the right to modify, amend or nullify and such transfers made. Under no circumstances may the total general fund budget be changed without prior board approval. The Fiscal Officer may make corrections to the budget as needed when posting are made in error.

**Section 12: Fiscal Reports**

The fiscal officer shall provide to the Supervisor a budget report for each month during the fiscal year.

**Section 13: Budget Monitoring**

Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Office shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

